

KEVIN D. SITEK

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SUMMARY

Results oriented Quality professional with solid background in the establishment and improvement of quality systems. Extensive experience in problem solving and implementing process control methods through the application of analytical techniques. A highly effective communicator with a demonstrated ability to convey quality objectives to a multifunctional workforce. Comprehensive knowledge of a wide range of manufacturing processes, materials and products. Well versed in Six-Sigma and Lean manufacturing methodology.

EXPERIENCE & ACCOMPLISHMENTS

TREK INC, MEDINA, NEW YORK

2008-2009

QUALITY ASSURANCE SUPERVISOR

- Directed activities of ISO-9000:2000 certified Quality system. Chaired multi-disciplinary corrective action committee.
- Direct Supervision of Quality engineer, inspectors and administrative staff. Reorganized and upgraded inspection methodologies.
- Organized & participated in numerous special projects including training program revision, ESD control, 5S and ISO-9000:2008 upgrade.

FISHER-PRICE DIVISION OF MATTEL, EAST AURORA, NEW YORK

2007

CONSUMER RELATIONS ASSOCIATE

- Responsible for review, evaluation and disposition of consumer products returned as a result of various overseas product recalls. Temporary position.

BIRD TECHNOLOGIES, ANGOLA NEW YORK

2005-2006

QUALITY ENGINEERING SUPERVISOR

- Responsible for overall Quality Management including new product development, validation planning, on floor defect investigation and supplier quality issues.
- Project coordinator for RoHS initiative to achieve compliance to EU standards for precluding use of restricted substances in exported products.
- Developed system improvements in several areas including defect reporting, returned material processing and new product development checklists.

PRESTOLITE ELECTRIC, ARCADE, NEW YORK

2004-2005

QUALITY ASSURANCE ENGINEER

- Investigated, coordinated and resolved quality related issues for customers.
- Conducted reject reduction in manufacturing through evaluation of defect data.
- Participated in customer and third party quality system audits.

WOODWARD, HSC, BUFFALO, NEW YORK

2001-2003

QUALITY SYSTEMS ENGINEER

- Developed and implemented progressive quality system in compliance with AS-9000 and AS-9100 requirements in a Six-Sigma company.
 - Wrote quality procedures and co-authored, reviewed and approved manufacturing procedures.
 - Functioned as lead auditor for internal quality system audits and coordinated third party and customer audits.
 - Coordinated committee that revised training program for assembly and test personnel.
 - Coordinated corrective action program that resolved internal, customer and supplier issues.
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TAYLOR-POHLMAN, INC., ORCHARD PARK, NEW YORK 1999-2000

QUALITY MANAGER

- Contributed to the initiation of QS-9000 methodologies and establishment of ISO-9000 requirements.
- Conducted training for multi-disciplinary groups in various quality system methodologies including APQP, PPAP and FMEA.
- Participated in problem solving teams that reduced manufacturing rejects utilizing 8D problem solving principles.

AVON INJECTED RUBBER & PLASTICS, INC., LOCKPORT, NEW YORK 1998-1999

QUALITY MANAGER/MANAGEMENT REPRESENTATIVE

- Streamlined procedures that improved efficiency of QS-9000 system.
- Supervised Quality Department that consisted of internal quality, calibration, clerical and inspection personnel.
- Analyzed data from SPC activities to reduce defect percentage and improve manufacturing efficiencies.

AMERICAN ALLSAFE Co., TONAWANDA, NEW YORK 1994-1998

QUALITY ASSURANCE MANAGER

- Directed quality assurance activities in compliance with Safety Equipment Institute requirements.
- Coordinated process control programs that developed machine set-up criteria, machine operation instructions, inspection instructions and related training programs to reduce scrap and rework, and increase manufacturing efficiency.

FLEXOVIT USA, INC., ANGOLA, NEW YORK 1991-1994

QUALITY CONTROL MANAGER

SHERWOOD DIVISION OF HARSCO CORPORATION, LOCKPORT, NEW YORK 1990-1991

QUALITY ENGINEER

MOOG INC., EAST AURORA, NEW YORK 1982-1990

QUALITY ENGINEER (1983-1990)

SR. QUALITY ENGINEERING TECHNICIAN (1983)

QUALITY ENGINEERING TECHNICIAN (1982-1983)

TRICO PRODUCTS CORP., BUFFALO, NEW YORK 1977-1982

QUALITY CONTROL TECHNICIAN

Professional Development

- Member – American Society for Quality ASQ. Held credentials as CQE and CQA.
- Assistant Professor (Part Time Evenings) at Erie Community College. Instructed “Introduction to Quality” and “Materials and Materials Processing” courses.
- Formal Six-sigma Training – Twenty hours.
- Lean Manufacturing Seminars – Sixteen Hours
- Numerous courses/seminars in Quality systems, auditing, and analytic problem solving including 8D, SPC and DOE.

EDUCATION

Buffalo State College, Buffalo, NY
Bachelor of Science
Industrial Technology

Erie Community College, Williamsville, NY
Associate in Applied Science
Management Engineering Technology

